**Job Title:**         **Production Manager & Senior Lecturer**

**Contract:**              Permanent, full time (35 hours per week)

**Salary/Benefits**: £43,062 - £45,329 per annum, depending on experience, plus a comprehensive employee benefits package. A market supplement may be available for an exceptional candidate.

**Location:**              Covent Garden, London WC2H 9UB and location studios including studios in Greater London.

Job Summary

In this exciting hands-on role, you will deliver teaching in the discipline of producing and production management across our MA Filmmaking programme, in conjunction with overseeing, supporting and ensuring the effective management of the physical production of all MAF film projects, from pre-production to final delivery. The successful candidate will manage the MAF production stages, including both our in-house and off-site studio provision, and will work in collaboration with teaching colleagues to ensure the health and safety of LFS students and staff during film exercises (Terms 1-5) and graduation films (Term 6+). You will also identify and assess all risks associated with student film productions and manage these appropriately.

Additionally, as an experienced Production Manager, you will supervise and advise on other practical elements of student shoots including (but not limited to) assisting and supporting location scouting for student productions; liaising with insurers, industry professionals and other relevant authorities including local councils and borough film offices; checking and approving risk assessments, shooting schedules, budgets, call sheets, insurance forms and location agreements. The production manager may also be required to support production across other LFS activities on occasion where appropriate.

For further details about the role please visit our website <https://lfs.org.uk/who-we-are/jobs-at-lfs> where you can download a copy of the job description and person specification.

We offer a highly competitive staff benefits package including 30 days leave per annum (pro rata for part-time staff), employer matched contributory pension scheme (4%), season ticket and hardship loan schemes, up to 18 days professional development leave per academic year (pro rata for part-time staff), cycle to work scheme and Employee Assistance Programme.

**How to apply**

To apply, please download and complete an anonymous application form plus the Equalities monitoring form from our website and email the completed forms to recruitment@lfs.org.uk by **9am on Monday 11 July 2022. CV’s will not be accepted for this role.**

We expect to conduct selection testing and interviews on Monday 18 and Thursday 21 July 2022.

LFS is an equal opportunities employer.  We want you to have every opportunity to demonstrate your skills, ability and potential; please contact us if you require any assistance or adjustment so that we can help with making the application process work for you. We offer a guaranteed interview to applicants with a disability, who meet the essential criteria for the role.Whilst all applicants will be judged on merit alone, we especially encourage applications from people who identify as disabled and/or identify as LGBTQIA, black, Asian or are from minority ethnic backgrounds as these groups are under-represented at all levels of staff at LFS.

Applicants must be able to provide proof of their ongoing right to live and work in the UK.

NO AGENCIES PLEASE

We reserve the right to close this advert as soon as sufficient applications are received, therefore candidates are advised to submit their application as soon as possible.

The London Film School is internationally celebrated as a top international film school with an envious alumni body spanning the globe. Based in Covent Garden, it is a dynamic and intensive film environment that creates global networks for life and shapes the industry. LFS runs three MA degree courses, one PhD and a raft of short courses for 361 full-time students from over 40 countries. London Film School is a non-profit educational charity.